

**Stretton Parish Council**  
**Meeting on Wednesday 10<sup>th</sup> January 2018**  
**8.00 pm at The Jackson Stops**

**MINUTES**

**Present:** Cllrs Richard Foster (Chairman), John Leefe (Vice Chairman) Cllrs Greg Harker, Molly Hayns, Brian Lester, Nick Begy (Ward Councillor) Sally Skyrme (Clerk)

**Members of the public Present:** One member of the public were present

**1. Chairman's welcome**

Cllr Foster introduced the meeting

**2. Public Session**

A member of public asked if the Shires were going to put a defibrillator outside their building? Cllr Harker said that there would not be a defibrillator positioned outside the Shires. The Shires did own a defibrillator, but there would be no point in positioning it outside because there was now a defibrillator in the centre of the village. With regards to Stocken, Peter Watts, based at Stowe Court (also belongs to the same company as Shires) had agreed to purchase a cabinet for their defibrillator. However, this has not yet happened. Cllr Harker had invited Martin Fagan from Heart Beat Trust to speak to Peter Watts and help with installing their defibrillator in an external cabinet. However, Martin had, to date been unable to make contact. The Chairman suggested that we have the update on the defibrillators at this point instead of later. Cllr Harker said that the seminar for training on the defibrillator was attended by 13 people and clearly demonstrated the value of having a defibrillator. The defibrillator is monitored every week by volunteers.

Cllr Haynes asked if there would be more training – Cllr Harker said probably in six months' time. The member of public asked if Cllr Harker could deliver the training? He said there is a lot of information besides the defibrillator so it would be best if Martin does it.

Cllr Foster said that we could go to training sessions in other villages. He said that Julie Burgess-Ray in Cottesmore is arranging one.

He also said that he felt it was important that we restate our appreciation for the work Cllr Harker and his wife, Gill, have done around getting a defibrillator and keeping it running.

**Action:** *Cllr Harker to contact Julie Burgess-Ray about joint training sessions*

**3. Report from Laurie Appleton, Leicestershire Police**

PC Laurie Appleton sent his apologies and a copy of his report (below):

*The following crime has been reported to the police for the month of December 2017: -*

<i>BOTD (Burglary other than dwelling)</i>	<i>3 x Ryhall</i>
<i>Theft</i>	<i>Greetham</i>
<i>Theft from vehicle</i>	<i>Langham, 2 x A1, attempt Market Overton</i>
<i>Assault</i>	<i>Whissendine, Hambleton, Greetham,</i>
<i>Langham</i>	

*Criminal Damage*

*Ryhall, Hambleton, Little Casterton,*

*Whissendine*

*Bilking (theft fuel from garage)*

*Great Casterton, Stretton*

*We have continued to work towards reducing Rural Crime which is the current Neighbourhood Priority which is linked to Hare coursing. We have noted a reduction in December for incidents reported and have continued to work with Lincolnshire police through Operation Galileo to tackle this issue with Rutland South beat.*

*I would also like to formally welcome PCSO 6115 Lauren Orgill to the beat team and I have attached a new Beat Poster if you could please update any notice boards it would be greatly appreciated.*

*We are also looking for locations for our monthly Beat Surgeries from March onwards and so if you have any suggestions please let me know.*

**4. To receive declarations of unregistered disclosable pecuniary interests in agenda items and to receive and approve requests for dispensations from members on matters in which they have a registered Disclosable Pecuniary Interest**

None declared

**5. Apologies for absence**

PC Laurie Appleton, Gideon Visser who formally announced his resignation over differences of opinion over the Clerk's salary.

**Action:** *Sally to inform Elections Office at Rutland County Council or Gideon Visser's resignation (done)*

**6. Minutes of previous meetings**

Minutes from Parish Council meeting dated 9<sup>th</sup> November 2017 approved and signed by the Chairman

**7. Matters Arising from the minutes**

- Cllr Hayns has now taken over the running of the village website. She will take photos of the Parish Council later.
- Cllr Begy dealt with the issue of the leaves that needed sweeping.
- Cllr Foster and Harker have placed the items in the village newsletter.
- Friends of St Nicholas have now taken on the responsibility of mowing the churchyard.
- Volunteers are needed to paint the telephone box and possibly tile it on the inside.

**Action:** *Parish Council to revisit this at Easter time when the weather is better.*

#### 8. To set the budget and precept for the financial year 2018 – 2019

The budget was decided and it was resolved to set the precept at £3,200.00

Expenses	Projected Cost	Finances	Amounts	
LRALC Annual Membership	£150.00			
Came & Company Insurance	£280.00			
Computer Supplies	£50.00			
Stretton PC Clerk's wages	£2,000.00			
Payroll Clerk	£100.00			
Stretton Clerk back pay	£800.00			
Stationery and postage	£50.00			
Defib Maintenance	£126.00			
Defib Replacement Fund	£100.00			
E Telephone	£60.00			
Refill grit boxes	£300.00			
CPRE	£36.00	Reserves:	£6,947.34	
Data Protection	£100.00			
Street Lighting	£320.00			
Computer maintenance	£100.00	Expenses:	£4,772.00	
LRALC training	£200.00	To be paid from reserve:	-£1,572.00	
<b>Total Predicted Expenditure:</b>	<b>£4,772.00</b>	<b>Precept Requirement:</b>	<b>£3,200.00</b>	

**Action:** Sally to inform Rutland County Council (done)

#### 9. Payroll provider changes

Sally explained that Rutland County Council will no longer be providing a payroll service as of 31<sup>st</sup> March 2018. She has looked into other providers as recommended by LRALC and the cheapest is the one that already does the payroll for her at Scraftoft Parish Council. Her name is Jenny Martin and she charges £25 per quarter. It was resolved to go with Jenny Martin.

**Action:** Sally to contact Jenny Martin about this.

#### 10. To discuss risk assessment as recommended by the external auditor

Cllr Harker suggested having a separate meeting to discuss risks because it is very detailed. Cllr Hayns said she would support him with this and Cllr Begy said he would forward a copy of a risk register to Cllr Harker to help them.

**Action:** Cllr Begy to forward risk register the Cllr Harker (done)

**Action:** Cllr Harker and Cllr Hayns to organise a meeting to discuss risk

#### 11. Planning Applications

Cllr Foster said he had received some planning applications over the Christmas period but unfortunately, he was away and missed the deadline for responding. It was suggested that Cllr Lester, Cllr Harker and Cllr Leefe take the lead in dealing with planning applications. They agreed to this and it was resolved that Cllr Lester would take the lead with Cllr Leefe and Cllrs Harker's support.

**Action:** Cllr Foster to contact Planning department regarding the missed deadlines

**Action:** Sally to contact the Planning Department to ask them to send emails about planning applications to her as well as paper copies to Cllr Foster.

**Action:** *In future, Cllr Foster to pass planning applications to Cllr Lester for him to take the lead.*

## 12. Updates

- a) **Cycle path update. Ward Cllr Begy** – The cost of the cycle path will be around £300,000 and if funds became available through Section 106 money (money paid to local authorities by developers to help with infrastructure costs) it is on the Radar to be built. Cllr Lester suggested this could come from the development planned at Ram Jam. Cllr Begy said this is still in the provisional planning stage. Cllr Leefe suggested speaking to Julian at the Garage for the latest information on this. Cllr Foster suggested taking this item off the agenda for now.

**Action:** *Sally to take this item off future agendas - until it becomes a possibility*

- b) **Defibrillator Update. Cllr Harker** – see public session.  
c) **Tree works update. Cllr Leefe** – We need a meeting with Rutland County Council to see what can be done to go forward with this project because it is becoming contentious. Cllr Begy suggested a meeting with Neil Tomlinson at Rutland County Council and he offered to go along as an impartial person. Cllr Lester said it was important that an impartial person goes along and it was agreed that Cllr Lester should also attend the meeting with Neil Tomlinson if it goes ahead.

**Action:** *Cllr Begy to arrange a meeting with Neil Tomlinson. Cllr Lester, Begy and Leefe to attend.*

- d) **Church grass cutting. Cllr Harker** – see Matters arising

**Action:** *Sally to take this item off future agendas.*

- e) **Update on noise pollution. Cllr Harker** – drafted a letter for Sir Alan Duncan MP to send to highways but he hasn't heard from Sir Alan after trying him last week and yesterday. Cllr Leefe said he has been abroad. So, Cllr Harker thought it best just to go directly to Highways England to make sure Stretton is on the list for the next schedule of noise reduction work.

**Action:** *Cllr Harker to contact Highways England and keep the Parish Council updated.*

- f) **Clerk's employment contract. Cllr Foster** – The NALC (National Association of Local Councils) has been modified, keeping the basic principles. The Clerk will be on Spinal Column Point (SCP) 20 which is £10.099 per hour with an extra £17.33 per month for working from home. With mileage this is rounded up to £155 per month – giving an annual salary of £1,860. It was agreed to back date this to 1<sup>st</sup> April 2018. It was resolved to go ahead with this. Cllr Foster formally thanked Sally for staying in the job.

**Action:** *Sally to inform payroll of wage rise and backdated pay (done).*

- g) **Grit bins. Cllr Lester** – The grit bins are almost empty – he asked people to keep an eye out for people stealing grit from the bins because previously he had caught people from the quarry taking grit from the bins – that is why, with the help of Cllr Roger Begy, he had the grit bin moved into his driveway. Cllr Lester asked that we order more grit and also mentioned that he buys a tonne of salt every autumn if people want some of his at cost price. A member of the public asked if it would be possible to have a grit bin placed on Church Lane?

**Action:** *Sally to order more grit for the bins (done)*

**Action:** *Sally to liaise with Cllr Lester about getting a grit bin for Church Lane*

- 13.** Correspondence (received email request to mark Holocaust Memorial Day). A discussion was had about what to do to mark this day and it was decided to note it in the minutes that the Parish Council was reminded that it will be Holocaust Memorial Day on 27<sup>th</sup> January 2018.

Cllr Begy mentioned that there was currently a discussion going on about Parishes taking on the responsibility of grass cutting. Currently Rutland County Council does this at a cost of £799.40 per year. This will be discussed further at the Parish Forum Meeting on 29<sup>th</sup> January 2018 – Cllr Begy is attending this.

**Action:** *Cllr Begy to report back from Parish Forum meeting*

**14. Accounts:**

Bank A/C Name	Bank A/C No	Balance
Community Account	80273023	£50.00
Business Premium Account	40409626	£7,217.30
<b>Total</b>		<b>£7,267.30</b>
<b>Less Unpresented chqs</b>		
<b>CPRE</b>		£36.00
LRALC VAT training		£17.50
Rutland CC Clerk's wages		£243.00
Office equip and stamps		£23.46
		<b>£319.96</b>
Balance as at 2017/18		<b>£6,947.34</b>

**15. Cheques and Expenditure**

£11.99 – Sally Skyrme for an Ink Cartridge

£120.00 – Richard Crowden for Church Yard Mowing

**16. Next meeting time and place**

8pm Thursday 15<sup>th</sup> March in the back room in the Jackson Stops Pub

The meeting closed at 9.30 pm