

## STRETTON PARISH COUNCIL MEETING

### Minutes of Meeting on 30<sup>th</sup> July 2020 at 7pm held remotely by Zoom

**Members Present:** Cllr. Paul Finlay (Chair), Cllr. Greg Harker, Cllr. Richard Foster, Cllr. Michael Arnold, Mrs Jayne Isaac (Clerk), Cllr Nick Begy (Ward member)

2 members of the public attended

Ref	Item
<b>116/20</b>	<b>Chairman's welcome</b>
	Cllr. Paul Finlay opened the meeting by welcoming all who were present.
<b>117/20</b>	<b>To receive apologies</b>
	Apologies were received from Cllr. Brian Lester
<b>118/20</b>	<b>To receive Declarations of Pecuniary Interests on items in the agenda</b>
	Cllr. Greg Harker in relation to ref 123/20 – Planning Application 2020/0297/MIN
<b>119/20</b>	<b>Comments/questions received from the public</b>
	Members of the public had been invited to submit any questions or comments by email by 29 <sup>th</sup> July. None were received.
<b>120/20</b>	<b>To approve and sign the minutes from previous meetings</b>
	<p>PCM – 16<sup>th</sup> January 2020 – Proposed by Cllr. Finlay, seconded Cllr. Harker and signed by Chair. There were no corrections.</p> <p>EPCM – 23<sup>rd</sup> January 2020 – Proposed by Cllr. Finlay, seconded Cllr. Foster and signed by Chair. There were no corrections.</p> <p>EPCM – 4<sup>th</sup> February 2020 – Corrections to ref: 20/121, ITCP Report. Last paragraph in red to be deleted. Proposed by Cllr. Finlay, seconded Cllr. Harker.</p> <p>EPCM – 4<sup>th</sup> March 2020 – Corrections to ref 20/128, penultimate paragraph – change last word from ineffective to effective. Proposed by Cllr. Finlay, seconded Cllr. Foster.</p> <p><i>Action: Clerk to amend Minutes dated 4<sup>th</sup> February and 4<sup>th</sup> March, Chair to sign.</i></p>
<b>121/20</b>	<b>Matters arising from previous minutes</b>
	<p>EPCM held on 4<sup>th</sup> March, Ref: 20/128 - ITCP Report:</p> <p>Cllr. Harker gave an update. The recommendations of the ITCP report were due to be implemented in April but were not, presumably because of Covid 19 restrictions. The trial installation of Speed Indication Detectors (SID) are still planned for later this year.</p> <p><i>Action: Cllr. Begy to chase RCC to determine whether and when the ITCP recommendations would be implemented and report back.</i></p>

	An email response has been received from Highways England regarding the plans to resurface the A1. This will hopefully still go ahead during the 2020/21 financial year.
<b>122/20</b>	<b>Financial matters</b>
122.1	<p><b>To approve Receipts and Payments Report for the year ended 31<sup>st</sup> March 2020</b></p> <p>The end of year accounts was circulated to members in advance of the meeting. Proposed by Cllr. Finlay, seconded by Cllr. Foster and approved unanimously.</p>
122.2	<p><b>To approve Annual Governance Statement 2019/20</b></p> <p>The deadline of 31<sup>st</sup> July for submission to PKF Littlejohn has been extended to 28<sup>th</sup> August due to the absence of a parish clerk for the last 3 months. The AGAR and accompanying paperwork was circulated to members in advance of the meeting. Approval of the AGAR proposed by Cllr. Finlay, seconded by Cllr. Harker, and approved unanimously.</p> <p><i>Actions: Chair to sign</i>  <i>Clerk to send off approved Certificate of Exemption to PKF Littlejohn.</i>  <i>Clerk to arrange for AGAR and accompanying paperwork to be made public on the SPC website.</i></p>
122.3	<p><b>Explanation of Variances to accompany AGAR</b></p> <p>There was discussion regarding the variance in the precept between 2018/19 and 2019/20 (43.75%) – item 2. It was agreed to expand on the explanation with the following wording:  <i>“The precept in 2018/19 was reduced due to excess funding. This was requested to be increased in 2019/20 to a more normal level, with items such as council training, audit fees, increase in clerk's wages and defibrillator funding brought forward back into the budget”.</i></p> <p><i>Action: Clerk to amend explanation of variances form</i></p>
122.4	<p><b>The notice of public rights</b></p> <p>The proposed dates set for the period for the exercise of public rights – 4<sup>th</sup> August to 15<sup>th</sup> September were unanimously agreed.  <i>Action: Clerk to issue notice on 3<sup>rd</sup> August.</i></p>
122.5	<p><b>To note Payments and Receipts and Bank Reconciliation to 30<sup>th</sup> June 2020</b></p> <p>Proposed by Cllr. Finlay, seconded by Cllr. Foster.</p>
122.6	<p><b>To approve payments as follows:</b></p> <p><b>2019/20 financial Year</b>  LRALC Councillor training £40.00 (already paid – cheque 100455)  LRALC Internal audit fee £170.00 (already paid – cheque 100457)  CPRE membership £36.00 (already paid – cheque 100460)  RCC Street lighting £394.79 (already paid – cheque 100458)  Clerk expenses – Nov to March £39.02 (already paid – cheque 100459)</p> <p>Expenditure as detailed above, was proposed by Cllr. Finlay, seconded by Cllr. Foster.</p>

	<p><b>2020/21 financial year</b>  Came and Co, parish council insurance £364.96 (already paid – cheque 100461)  RCC S Gresty Qtr 4 salary £437.80 (already paid – cheque 100462)  S Gresty expenses 10 March – 18 May £14.20 (already paid – cheque 100463)  GDPR – data protection renewal fee £35.00 due 27.8.20 (direct debit in place) - <i>approved</i>  LRALC membership fee – Invoice 19/818 - £160.00 - <i>approved</i>  Sarah Gresty overtime payment after leave date 10 March – 18 May, 13 hours at standard rate for preparing accounts and AGAR for handover - <i>approved for payment</i></p> <p>Expenditure as detailed above, was proposed by Cllr. Finlay, seconded by Cllr. Foster.</p>
122.7	<p><b>Shared use of Greetham printer</b>  Proposed costs of 6p per sheet for shared use of the Greetham printer was discussed. There was concern expressed regarding the Stretton printer becoming redundant. As the Greetham printer is a laser black and white with no colour, it was suggested that maybe using the Stretton printer may be the best option.  <i>Actions: Chair to look at cost of resale on Stretton printer</i>  <i>Clerk to raise as an agenda item with Greetham PC to get their thoughts and report back.</i></p>
122.8	<p><b>Shared purchase of professional Zoom</b>  The suggestion of the shared purchase of Zoom professional with Greetham was discussed favourably. This would allow greater flexibility which is needed to hold remote meetings for the near future. The cost of upgrading to Zoom professional is £119.90 pa, or £11.99 paid monthly. It was unanimously agreed that Stretton PC would be happy to pay half of whatever route Greetham decide on.  <i>Action: Clerk to raise as an agenda item with Greetham PC and report back.</i></p>
123/20	<p><b>Planning – to receive the following:</b></p>
123.1	<p><b>Planning Application: 2020/0297/MIN</b> – North Western extension to Greetham Quarry – Revised information submitted under Reg 25 of the EIA Regs 2017  <b>Resolved</b> - decision “neutral” with the following comment to be submitted to RCC planning: <i>“Consideration should be given to better processes for sheeting wagons and wheel washing to avoid debris on the Stretton roundabout”.</i>  <i>Action: Clerk to post comments on the RCC Planning Portal</i></p>
123.2	<p><b>Planning Application: 2020/0689/FUL</b> – Wall reinstatement in rear garden – Jacobs Barn, Rookery Lane, Stretton  Unanimously <b>Resolved</b> – decision “neutral” with comments “no objection”.  <i>Action: Clerk to post comments on the RCC Planning Portal</i></p>
123.3	<p><b>Appeal: 2020/0014/APPEAL</b> – Mr &amp; Mrs Needham - Use of land as touring caravan site and for angling purposes, creation of fishing lake, formation of roads and hardstanding and erection of amenity block.  Land at Stretton Lodge, Clipsham Road, Stretton.  Unanimously <b>Resolved</b> that all are still in support of the application, with the following new comment to be added:  <i>“Stretton Parish Council are still fully in support of this application - please refer to previous comments. With the current COVID 19 pandemic it is arguably now</i></p>

123.4	<p><i>more important to support the application which will support jobs and opportunities in the local area.</i></p> <p><i>Action: Clerk to post comments on the Appeals Casework Portal.</i></p> <p><b>Notice of Decision: 2020/0520/CAT</b> – 1 No. Ash tree, crown reduction of 2-3 metres and removal of deadwood and crossing limbs – Tanglewood, Clipsham Road, Stretton</p> <p>RCC has decided not to exercise its powers to make a provisional Tree Preservation Order in this instance.</p>
<b>124/20</b>	<b>Correspondence</b>
124.1	<p><b>Confidential Parish and Town Council briefings</b> from RCC are being sent out regularly to keep parish councils informed. It was agreed for the Clerk to circulate to all members.</p>
124.2	<p><b>Temporary road closure</b> of Clipsham Road and Stocken Hall Road on 4<sup>th</sup> August.</p> <p>Concern was raised as this is a very busy road, and it is hoped a diversion route to gain access to the prison and residences in Stocken Hall Road, would not be diverted through the narrow village.</p> <p><i>Action: Cllr. Begy to contact RCC Highways and report back</i></p>
<b>125/20</b>	<b>Items for future meetings</b>
	<ul style="list-style-type: none"> <li>• Adoption of standing orders (to include new legislation to cover virtual meetings during the Covid-19 crisis.</li> <li>• Replacement of salt bins in village <i>Clerk to get costings for replacement of a bin and re-fill.</i></li> <li>• Co-option – advertisement of vacancy</li> </ul>
<b>126/20</b>	<b>Date and time of next meetings</b>
	<p>Proposed by the Chair, the following dates and times for parish council meetings:  Thursday 29<sup>th</sup> October 2020 at 7pm.  Thursday 28<sup>th</sup> January 2021 at 7pm  Thursday 29<sup>th</sup> April 2021 at 7pm</p> <p>Seconded by Cllr. Foster and unanimously agreed.</p> <p>Extraordinary Meetings will be slotted in between as needed.  All meetings until further notice will be held remotely by Zoom</p>

Meeting ended at 8.07pm.

Draft Minutes issued on 3<sup>rd</sup> August 2020

The Minutes were approved at the Parish Council Meeting held on 29<sup>th</sup> October 2020.

A signed copy is held on file.

Chair signature: \_\_\_\_\_