

## STRETTON PARISH COUNCIL MEETING

### Minutes of Stretton Council Annual Meeting and Quarterly Parish Council Meeting held on Wednesday 5<sup>th</sup> May 2021 at 7.50pm held remotely on Zoom

**Members Present:** Cllr. Paul Finlay (PF) (Chair), Cllr. Greg Harker (GH), Cllr. Richard Foster (RF), Cllr. Michael Arnold (MA), Cllr. John Cooch (JC), Mrs Jayne Isaac (Clerk), Cllr Nick Begy (Ward member)

4 members of the public attended

Ref	Item
<b>029/21</b>	<b>Chairman's Welcome and to receive apologies</b>
	There were no apologies.
<b>030/21</b>	<b>Election of Chair</b>
	Cllr. R Foster nominated Cllr. P Finlay as Chair, this was seconded by Cllr. M. Arnold and carried unanimously. Cllr. P Finlay agreed to continue as Chair for the next 12 months with the support of the other Councillors. <i>Chair to sign the Declaration of Office</i> <i>Clerk to file the declaration</i>
<b>031/21</b>	<b>Election of Vice Chair</b>
	The Chair called for any volunteers to take on the role of Vice Chair. Cllr. M Arnold put himself forward for the next 12 months. This was carried unanimously.
<b>032/21</b>	<b>Vacancy for co-opted position on the Parish Council</b>
	A notice of vacancy has been advertised on the website and on the parish noticeboards with a closing dated of 27 <sup>th</sup> April. No applications have been received to date. It was agreed to re-advertise with a closing date of 20 <sup>th</sup> July. <i>Clerk to re-issue the advertisement on the website and noticeboards.</i>
<b>033/21</b>	<b>To receive Declarations of Pecuniary Interests on items in the agenda</b>
	There were no pecuniary interests declared.
<b>034/21</b>	<b>Comments/questions received from the public</b>
	None received.
<b>035/21</b>	<b>To approve and sign the minutes from previous meetings</b>
	The Annual Meeting of Stretton Parish Council held on 20 <sup>th</sup> May 2019 was adjourned as no nomination for the position of chair was agreed upon. No Parish Meeting was held in 2020 due to COVID 19.  Corrections made to the PCM minutes dated 29 <sup>th</sup> October 2020 – Ref: 149.1 – costs amended for use of Greetham PC printer to 3p per single sheet, 4p per double sided sheet. Proposed by PF, Seconded by RF - unanimously approved  Parish Council Meeting held on 14 <sup>th</sup> January 2021 EO meeting held on 17 <sup>th</sup> February 2021 EO meeting held on 25 <sup>th</sup> March 2021

	The minutes of the above meetings were unanimously approved and signed as a true record – no corrections
<b>03621</b>	<b>Matters arising from previous minutes</b>
	None
<b>037/21</b>	<b>Financial Matters</b>
037.1	The Receipts and Payments Report for the year 1 <sup>st</sup> April 2020 to 31 <sup>st</sup> March 2021 ( <i>circulated in advance of the meeting</i> ) were considered and approved unanimously.
037.2	<p>Annual Governance Statement 2020/21 (AGAR)  The Part 2 AGAR with accompanying paperwork had been circulated to members in advance of the meeting. Approval of the AGAR was proposed by the Chair and agreed by all – unanimous.</p> <p><i>Actions: Chair to sign AGAR  Clerk to send off signed Certificate of Exemption to PKF Littlejohn.  Clerk to arrange for AGAR and accompanying paperwork to be made public on the SPC website.</i></p>
037.3	<p>The exercise of public rights  Dates for the commencement of the public rights exercise were discussed. It was agreed to bring forward the dates suggested by one week – 7<sup>th</sup> June to 16<sup>th</sup> July. This will enable the exercise of public rights to be scheduled as an agenda item at the next meeting on 22<sup>nd</sup> July.  <i>Clerk to issue notice on Monday 7<sup>th</sup> June.</i></p>
037.4	The Bank reconciliation at 31.3.21 was noted and agreed.
037.5	<p>Internal Auditor's Report  The internal auditor's report had been circulated to all in advance of the meeting. Cllr. N Begy thanked the Clerk and all Councillors for the glowing review from the auditor. The report showed a marked improvement in both accounting and governance functions of the Parish Council.</p>
037.6	<p>To approve payments as follows:</p> <p>RCC - Clerk Salary Quarter 4 payment - £660.51 - <i>already paid out of financial year 2019/20 – cheque no: 100479</i>  Proposed by Cllr. Foster, Seconded by Cllr. Harker – unanimous approval</p> <p>LRALC/NALC membership fee 2021/22 - £168.81  Proposed by Cllr. Foster, Seconded by Cllr. Harker – unanimous approval</p> <p>Clerk's overtime hours for the year ended 31<sup>st</sup> March 2021 – 19 hours, 15 minutes @ £11.67 per hour = £224.65  Proposed by Cllr. Finlay, Seconded by Cllr. Foster – unanimous approval  <i>Clerk to submit to RCC payroll for payment in June.</i></p> <p>To agree PC Insurance provision commencing 1<sup>st</sup> June 2021  Came and Company, 3 quotes received – Recommended Insurer Ecclesiastical - £384.46 (invoice received)  Proposed by Cllr. Finlay, Seconded by Cllr. Foster – unanimous approval</p>

037.7	Receipt noted RCC – Parish Precept 2021/22 - £5,280
037.8	<p>RCC have raised an invoice relating back to December 2017 in the sum of £756.57 for Clerk's additional back pay. This was discussed and all felt that this should be written off by RCC as it is an error missed from 4 years ago. Cllr. N. Begy proposed taking this up with the portfolio holder on behalf of SPC – agreed unanimously.</p> <p><i>Cllr. N Begy to report back at next meeting.</i></p>
<b>038/21</b>	<b>To approve/review Regulatory Documents for 2021/22</b>
	<p>Assets Register updated at 1<sup>st</sup> April 2021 – unanimously agreed. Risk Management reviewed April 2021 – Item 4 data protection names Cllr. Hayns <i>Clerk to delete name</i></p> <p>Standing Orders The current Standing Orders were circulated in advance of the meeting. It was acknowledged that they need reviewing, particularly the section around apologies. It was suggested and agreed in view of the recent misunderstanding regarding apologies, for the Chair to run the policy past Cllr N Begy to get a seal of approval from the RCC monitoring officer. <i>Chair to write a policy on apologies for approval at the next meeting.</i></p>
<b>039/21</b>	<b>Planning Application 2021/0170/MAO – 30 houses &amp; 2021/0171/MAO – Warehousing Location: Greetham Quarry</b>
	<p>A request has been received from Greetham Parish Council to support objections to the plans to develop 1 million square foot of warehousing and 30 new houses. A separate village committee has been set up called SWAG (Stop the Warehousing Action Group) which feeds into Greetham Parish Council. A petition has been set up by SWAG and the work is ongoing. There is an opportunity for other parish councils to link in with the group. There was unanimous agreement for SPC to support the objections. It was agreed that this should be a regular agenda item and for Cllr. N Begy to contact SWAG to advise how they want SPC to link in.</p> <p><i>Cllr. N Begy to report back to SPC from SWAG</i></p>
<b>040/21</b>	<b>Kerbstone installation on Manor Road at Stretton Riding School</b>
	<p>The Chair reported of the kerbstone installation carried out by RCC two weeks ago between the Cherry Trees and Stretton Riding School. This had been challenged as not in keeping with the rest of the village.</p> <p><i>Cllr. N. Begy to find out if there is a plan for any future kerbing and to report back at the next meeting.</i></p>
<b>041/21</b>	<b>Update on Sewage Issues – Chair</b>
	<p>The Chair gave an update from a meeting held with Anglian Water (Engineer and Community Liaison Group and Chair of Greetham Parish Council attended). Some progress has been made. The meeting provided clarity on the route of sewage and a map has been provided and circulated to all. It is clear that the pumps are working to capacity.</p>

	<p>Anglian Water were unable to answer how big the pipework is, but a further meeting is in the pipeline to provide an update on current capacity and future capacity with new developments factored in.</p> <p>Ongoing issues are being monitored and reported.</p>
<b>042/21</b>	<b>Update on A1 resurface, TTCP road markings and SID installation – Cllr. G. Harker</b>
	<p>Cllr. G Harker gave the following update:</p> <p>The A1 resurfacing is on Highways programme of works – Northbound is scheduled for this financial year – February/March 2022. Southbound is scheduled for the next financial year – April 2022. It is possible that the date may be affected by the Melton Mowbray bypass.</p> <p>The TTCP road markings should have happened by now. Robyn Green has been contacted and she is chasing this up with Tarmac the contractors.</p> <p>The SID installation is not on the programme of works at present. Due to a new policy, the Stretton Road markings need to be in place first.</p>
<b>043/21</b>	<b>To consider the painting of the pump at the bottom of Church Lane.</b>
	<p>Cllr. R Foster volunteered to carry out the painting of the pump at the bottom of Church Lane with help from Cllr. G Harker.</p> <p>Dark green paint needs to be purchased and approval in principle was granted to buy paint up to the cost of £50.</p> <p>There was discussion regarding the re-painting of the village post box and village sign. The rights to paint the post box were questioned. <i>Cllr. P Finlay to investigate</i></p>
<b>044/21</b>	<b>Correspondence</b>
	<p>Correspondence received by the Clerk for information has been posted on the website <a href="https://strettonvillageparishcouncil.co.uk/other/correspondence">https://strettonvillageparishcouncil.co.uk/other/correspondence</a></p> <p>Noted: Future Rutland Conversation Poster &amp; Email from RCC Rutland Transport Newsletter CPRE Newsletter – April 2021 Health and Social Care Plan for Rutland Police Reports for January and February 2021 Climate Change Action Group – <i>RCC are wanting to enable and empower every village to come together to create a coherent network of individual climate action groups that will work together.</i></p>
<b>045/21</b>	<b>Items for future meetings</b>
	<p>Climate Change Action Group Replacement or re-painting of Village sign</p>
<b>046/21</b>	<b>Next Meeting</b>
	<p>Date and time of next meeting 22<sup>nd</sup> July 2021 at 7pm. The Church Community Hub is proposed as the venue.</p>

Meeting ended at 8.50pm.

Draft Minutes issued on 10<sup>th</sup> May 2021

Minutes approved at PC Meeting on 22<sup>nd</sup> July 2021

A signed copy is held on file.

Chair Signature .....