

NOTICE OF MEETING

To Cllrs D Allan, K Hawkes, J Stokes, S Storrie (Chair) you are hereby summoned to attend
Extra Ordinary **Stretton Parish Council Meeting** to be held at Greetham Community Centre,
on

Tuesday 1st April 2025, commencing at 7.00 pm

Members of the public and press are cordially invited to attend.

Public **Forum:** Members of the public may ask questions or make short statements on items relating to the Agenda, below or request topics for future meetings.

A G E N D A

2025-134 **RECORD OF MEMBERS PRESENT**

2025-135 **APOLOGIES FOR ABSENCE:** To receive and approve apologies for absences.

2025-136 **DECLARATION OF MEMBERS' INTERESTS AND APPLICATIONS FOR DISPENSATIONS:** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of disclosable pecuniary interests'

2025-137 **TO DISCUSS AND AGREE RECRUITMENT OF PARISH COUNCIL CLERK AND RESPONSIBLE FINANCIAL OFFICER (RFO) & WEBMASTER**

- a) Agree and vote on acting temporary clerk /RFO and ratify Webmaster as Councillor Hawkes.
- b) Job advertisement for role of Clerk and RFO for Stretton Parish Council.
- c) Application form, job description and person specification.
- d) Proposed dates for advertising the vacancy and receipt of application forms.
- e) Appointment of a Recruitment Panel – to shortlist and interview candidates using set questions and scoring sheets and to recommend the preferred candidate to a Meeting of the Council for approval.
- f) Sheets and to recommend the preferred candidate to a Meeting of the Council for approval.

2025-138 **DISCUSS AND AGREE MERITS OF STAFFING COMMITTEE VS AND/OR STAFFING FOCUS GROUP .**

2025-139 **TO APPROVE AND SIGN THE MINUTES FROM PREVIOUS PARISH COUNCIL MEETINGS:**
Please bring alterations to the meeting

- a) 11th November 2024
- b) 6th January 2025
- c) 16th January 2025
- d) 28th January 2025
- e) 24th February 2025
- f) 20th March 2025 outstanding

2025-140 **FINANCE**

a) BANKING

Transfer of £6000 from current account to savings account. Remainder £349.40 after item d) paid.

- b) Account Management – agree roles and responsibilities for the management of the account
- c) Greetham Community Centre Invoices for payment deadlines and authorisation for 6 months to be addressed to ensure prompt payment. SOP to be agreed.

d) APPROVE INVOICE FOR PAYMENT

Invoice Date	Supplier	Description	Amount
21 st March 2025	Greetham Community Centre INVOICE 270/2425	Stretton Parish Council Thursday 20 th March 25 Club Room 19.00 to 20.00 1 hr @ £21 / hr £21.00Meeting finished at 21.00 hrs Full payment due by 21st April 2025	£41.00

16.01.2025	LRALC	Internal Audit Service 2024-2025	£200.00
------------	-------	----------------------------------	---------

e) NOTE PAYMENTS MADE

Invoice Date	Supplier	Description	Amount
31/01/25	Information Commissioners Office	30/01/25-29/01/26 Data Protection Registration To be reimbursed to Cllr Cassapi (paid on card)	£40.00
11/02/25	Rutland County Council	Qtr. 2 & 3 payroll	£1389.80
20/02/25	Greetham Community Centre	Venue Hire 24 th February 25	£36.00
28/10/24	Rutland County Council	Qrt1 Payroll inc admin charge	£1047.11

2025-141

GOVERNANCE

Please bring alterations to the meeting

- a) To consider and approve adoption of new Financial Regulations.
- b) To consider and approve Financial Risk Assessment.
- c) To consider and approve Co-option Policy

2025-142

CORRESPONDENCE

To note correspondence and agree response as required

- a) 28th January 2025 Email from SRCHA regarding venue hire. Draft to be approved
- b) 15th February 2025 Email from resident with questions relating to venue for Parish Council meetings and recruitment of clerk. Draft response to be allocated.

2025-143

PLANNING

- a) To consider and agree comments for the below planning applications:
 - ! 2025/0195/FUL - Replacement of aging timber windows and door set. Ty Mawr Church Lane Stretton Rutland LE15 7QR. Closed 21.3.2025
- b) **Planning application decisions**
 - ! 2025/0142/CAT -1 Walnut Close Stretton Rutland LE15 7QQ
 - T1 - Sycamore - Crown raise over garden to 6m. Approved Thu 20 Mar 2025
 - ! **2024/1384/FUL** |Revisions (part retrospective) to the internal road layout to remove two-way access between the Ram Jam Petrol Filling Station and Ram Jam Services, including installation of existing retractable bollards and one-way flow plates, crash barriers directional and information signs. Approved 18.03.2025

2025-144

REVIEW AND AGREE DATE FOR ANNUAL PARISH MEETING AND ANNUAL PARISH COUNCIL MEETING. 8th MAY VE DAY.

Shani Storrie, Chair to the Council, 24th March 2025