

## NOTICE OF MEETING

To Cllrs D Allan, K Hawkes (Chair), J Stokes, you are hereby summoned to attend  
the **Parish Council Meeting** of Stretton Parish Council  
to be held in Greetham Community Centre, Great Lane, Greetham, LE15 7NG  
on  
**Monday 17<sup>th</sup> November 2025, commencing at 7:00 pm**

Members of the public and press are cordially invited to attend.

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**Public Forum:** Members of the public may ask questions or make short statements on items relating to the Agenda, below or request topics for future meetings.

## A G E N D A

2025-76	Record of Members Present.
2025-77	To receive <b>apologies</b> for absence.
2025-78	<b>Disclosure of Pecuniary Interests:</b> To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of disclosable pecuniary interests.
2025-79	To approve and sign the minutes of the 15 <sup>th</sup> September 2025 Parish Council Meeting.
2025-80	<b>Update from Police:</b> a) Speeding through Stretton; b) Speeding on Stocken Hall Road; c) Installation of new camera at Clipsham Road roundabout'
2025-81	<b>Update from Ward Councillor Begy:</b> a) Local Government Reorganization; b) Surgery Calls; c) Other RCC News.
2025-82	<b>Defibrillator Update:</b> a) Training Session 27 <sup>th</sup> October; b) Guardians / Assistants; c) Consider date for next training session; d) Consider email (27 Oct '25) – Community Heartbeat.
2025-83	To receive, consider and review 2025/2026 <b>Regulatory Documents:</b> a) SPC Safeguarding Policy 2025; b) SPC Reserves Policy 2025; c) SPC Policy Review Timetable 2025.

2025-84	<b>AUDIT 2025-2026</b>																													
<p>SPC to consider and note the progress to consider the recommendations from the internal auditor – report 2024-2025 (agenda item 2025-33):</p> <table border="1"> <thead> <tr> <th>Area for consideration or improvement</th><th>Recommendation</th><th>Action taken by SPC</th></tr> </thead> <tbody> <tr> <td>Pages are identified with an excellent footer identifying each page with title and page number and the last page signed and dated, it would be a positive step for the Chair to initial each page.</td><td>The stored hard copies are signed on the last page but recommend that the Chair initials each page.</td><td>Completed with effect from 1 April 2025.</td></tr> <tr> <td>In minutes 25/07/24 item 2024-23 and 11/11/24 item 2024-50 the apologies were 'accepted' but should have been 'approved'</td><td>Ensure that the minutes reflect that the apologies were approved by Council rather than accepted.</td><td>Noted – such requirement has not been exercised since 1 April 2025.</td></tr> <tr> <td>Although the laptop was donated it is now a PC asset and should be recorded as such on the asset register.</td><td>Add the laptop to the asset register with a value of £1 but with a suitable insurance value.</td><td>Completed in the revised SPC Asset Register adopted 2025-34a.</td></tr> <tr> <td>The website provided by RutlandWeb is progressing well but lacks a search facility which can make finding specific documents more challenging.</td><td>Can RutlandWeb provide a search function which would be very useful and helpful.</td><td>Finding documents has been considered. A clearer approach has been adopted in the revised website after 1 April 2025.</td></tr> <tr> <td>Policies and procedures are available on the website under 'Governance' tab, it can be difficult to find them.</td><td>It might be beneficial to have a 'Policies' tab and separate policies from other governance related documents.</td><td>The Governance tab has been revised to include policies and applicable documents by respective year to ease location of applicable documents.</td></tr> <tr> <td>There is an 'Invoices' tab on the website but the last invoices stored there were for the 2020/21 year, so it is clearly not being used.</td><td>Recommend either restoring the process or removing it as long as the information is available to view elsewhere.</td><td>Following recommendation of a former SPC Clerk concerning UK GDPR, invoices are no longer uploaded to the SPC website. Instead, invoice details are summarised individually in the periodic bank reconciliations as presented in detail to SPC / public.</td></tr> <tr> <td>There were no Terms of Reference (TOR) for most of the Focus Groups, although the groups are on 'hold' at present.</td><td>Once the PC has decided on the future of these groups it should create TOR's for each one.</td><td>Ongoing, subject to appointment of additional councillors.</td></tr> <tr> <td>Last year there was a Complaints Procedure on the website, but it did not cover vexatious complaints or bullying. Now there is a Vexatious and Bullying Policy, but it does not cover general complaints.</td><td>Recommend reviewing the two documents and creating a Complaints Policy that includes vexatious complaints and bullying.</td><td>A revised complaints policy is adopted under 2025-34d, based on templates policy documents.</td></tr> <tr> <td>The PC has a growing collection of policies and trying to review them all at one meeting (typically the APCM in May) is not reasonable or practicable and is unlikely to allow Councillors sufficient time for a proper review.</td><td>Recommend that the PC develop a policy listing (could be a list, procedure or even a policy) detailing the name, date (or issue no.), frequency of review and when due.</td><td>A list of policies and review dates was adopted under agenda item 2025-58g.</td></tr> </tbody> </table>	Area for consideration or improvement	Recommendation	Action taken by SPC	Pages are identified with an excellent footer identifying each page with title and page number and the last page signed and dated, it would be a positive step for the Chair to initial each page.	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<b>PLANNING</b>																														
2025-85	Kilnside Energy Park – A new Solar Farm Proposal, at Woolfox / Pickworth bordering Stretton / Clipsham / Exton. Update																													
2025-86	To receive any matters arising for information exchange in respect of planning applications received and to note the decisions of RCC upon applications validated and determined: a) 2025/1372/CAT – Fell 5 no. Ash & 1 no. sycamore tree(s) on the west side of Stocken Road along the boundary of Holly Tree Cottage.																													
<b>FINANCE</b>																														
2025-87	To receive and consider approval of payments and note receipts listed below as per financial reports attached: a) Invoice 133/2526, £32, Greetham Community Centre, for hire of facilities, 15 <sup>th</sup> September 2025 (2hrs SPC Meeting); b) Bank Interest Received, £67.98, 30 <sup>th</sup> September 2025. c) Street-lighting for Stretton 2025/26 - £797.63 d) To consider requesting HMP Stocken to contribute £323.36 to Street-lighting along Stocken Hall Road; e) To consider precept planning for year 2026/2027, for decision at the next SPC meeting.																													
2025-88	To receive and consider: a) Approval of the bank reconciliation for the period 1 April to 01 November 2025; b) Table of transactions per the precept forecast;																													

	c) Bank Statements – Unity Bank (Current & Savings) 1 Apr – 31 October 2025.
	<b>HIGHWAYS</b>
2025-89	To receive an update on how to secure social value funding from National Highways. <i>Mr Phil Shaw</i>
2025-90	To receive an update on improving safety measures for Stocken Hall Road: <ul style="list-style-type: none"> <li>a) Review Street-lighting - SPC/HMP Stocken cost share for lighting the road adjacent to / through Stretton Wood Estate;</li> <li>b) Installation of the SID replacement, Stocken Hall Road (due March 2025).</li> </ul>
2025-91	To receive an update on waste bins: <ul style="list-style-type: none"> <li>a) SPC/HMP Stocken cost share for provision of waste bin at Stocken Hall Bus Stop;</li> <li>b) Repair / replacement of waste bin at Shires Lane / Clipsham Road / roundabout.</li> </ul>
2025-92	To receive an update from RCC concerning the provision of a cycle path between Stretton and Greetham. <i>Cllr Begy / Cllr Hawkes</i>
	<b>TREES</b>
2025-93	Manor Road - To receive an update on the replacement of the Lilac Tree removed by RCC. <i>Cllr Begy / Cllr Hawkes</i>
	<b>CORRESPONDENCE</b>
2025-94	A record of Correspondence received by the Council: <ul style="list-style-type: none"> <li>a) 12 August 2025 – Email from Mark Cooper – requests SPC take responsibility for Stretton Wood Estate Defibrillator, and relocate to Bus Shelter (TBC);</li> <li>b) 18 August 2025 – Email from LRALC re Email Domain – SPC Compliant;</li> <li>c) 26 August 2025 – Email exchanges SPC A/Clerk / RCC regarding SID replacement on Stocken Hall Road;</li> <li>d) 1 September 2025 – Letter from the ‘Rapid Relief Team’;</li> <li>e) 2 September 2025 – Email from Ward Councillor Begy – Information concerning ownership and overhead costs associated with a new police camera installed near the east roundabout;</li> <li>f) 6 September 2025 – Parishioner/Chair - access to St. Nicholas Church;</li> <li>g) 10 September 2025 – Email from RCC Stuart Kidd – tree planting in November;</li> <li>h) 29 September 2025 – Email from RCC Kimberley Burns – Acknowledgement following presentation to SPC;</li> <li>i) 3 October 2025 – Emails from Phil Shaw (National Highways) – Grant funding;</li> <li>j) 3 October 2025 – Email from RCC Hugh Crouch – opportunity for leisure space;</li> <li>k) 6 October 2025 – Email from Gill Harker – requesting a change in defibrillator notification from ‘The Circuit’ to SPC;</li> <li>l) 6 October 2025 – PCC Newsletter;</li> <li>m) 7 October 2025 – Email from RCC Donna Ullah re the replacement of damaged bin on Shires Lane / Clipsham Road / roundabout;</li> </ul>

	n) 21 October 2025 – Email exchange Gov. Truman / Cllr Wise re SH Road speed limit; o) 29 October 2025 – RCC Press Release re SID replacement programme; p) 29 October 2025 – RCC Highways – speed limit along SH Road.
	<b>OTHER ADMINISTRATIVE ITEMS</b>
2025-95	External items from outside the Parish, including reports from any meetings attended.
2025-96	To receive an updated Clerk Job Description / accountabilities following further review. <i>Cllr Allan</i>
2025-97	To receive and note future agenda items.
2025-98	Update on co-option for councillor vacancies.
2025-99	To close the meeting and confirm the next scheduled meeting will take place on Monday, 19 <sup>th</sup> January 2026, 7pm, at Greetham Community Centre.

Cllr John Stokes,  
Acting Clerk to the Council,  
11 November 2025