

DRAFT MINUTES - STRETTON PARISH COUNCIL

Extraordinary Parish Council Meeting

of Stretton Parish Council held at Greetham Community Centre,
on Monday 24th February 2025 at 6:30 pm

Public Forum: Members of the public were invited to ask questions or make short statements on items relating to the Agenda or request topics for future meetings.

2025-103 **RECORD OF MEMBERS PRESENT**

*Cllrs D Allan, C Cassapi (Vice Chair), K Hawkes, J Stokes.
Also present were 2 members of the public.*

2025-104 **APOLOGIES FOR ABSENCE**

Apologies were received from Ward Member Cllr N Begy.

2025-105 **DECLARATION OF MEMBERS' INTERESTS AND APPLICATIONS FOR DISPENSATIONS**

None were declared.

2025-106 **RESPONSIBLE FINANCIAL OFFICER**

RESOLVED: *Unanimous in favour
Cllr Cassapi to be appointed Acting Responsible Financial Officer*

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Cllr S Storrie(Chair) entered at 6.45pm and presided at meeting.

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2025-107 **BANK MANDATE –** *Due to the position of Responsible Financial Officer changing a review of the bank mandate was required.*

RESOLVED: *Unanimous in favour*

View, set up and admin - Cllr C Cassapi

View and authorise – Cllr D Allan, Cllr K Hawkes, Cllr J Stokes

View and set up - Cllr S Storrie

Removal from bank mandate - G Harker

2025-108 **FINANCIAL REGULATIONS**

Item deferred to next meeting

RESOLVED: *Majority in favour*

Set up a Policy Focus Group of all councillors to review policies before bringing to a council meeting for approval. To meet every two weeks. Financial Regulations, Financial Risk Assessment to be reviewed 10th March 2025 6.30pm.

ACTION: *Clerk to create a list of policies*

2025-109 **INVOICES:** Approval of invoices to be paid

Invoice Date	Invoice Ref	Supplier	Description	Amount
08/08/24	22699	Community Heartbeat	Annual Support 13/09/24-13/09/25	£151.20
RESOLVED: Majority in favour Approve payment.				
14/11/24	075A	SRCHA	Hub hire- EO meeting 11/11/24	£15
RESOLVED: Majority in favour, against Cllr K Hawkes Approve payment				
14/01/25	2597	Rutland Web	Web/email admin	£70
RESOLVED: Unanimous in favour Approve payment.				
15/01/25	9159404	Rutland County Council	Uncontested election Nov 24 – poll cards, admin	£529.49
RESOLVED: Unanimous in favour Approve payment from General Reserves RESOLVED: Majority in favour. To ask the clerk of the time why a recommendation was made to RCC to issue poll cards. ACTION: Acting Clerk to create email with Cllr Stokes to help with wording. The correspondence to be forwarded to LRALC for advice before being sent.				
18/01/25	076A	SRCHA	Hub hire -EO meeting 06/01/25	£22.50
RESOLVED: Majority in favour, Against Cllr K Hawkes Approve payment.				
27/01/25	2650	Rutland Web	Web/email admin	£61.25
RESOLVED: Unanimous in favour Approve payment from General Reserves.				
28/01/25	9159467	Rutland County Council	Uncontested election Jan 25 – admin	£77.40
RESOLVED: Unanimous in favour Approve payment from General Reserves.				
29/01/25	234/2425	Greetham Community Centre	Room hire – EO meeting 28/01/25	£51.00
RESOLVED: Unanimous in favour Approve payment.				
11/02/25	9159998	Rutland County Council	Qtr. 2 & 3 payroll	£1389.80
ACTION: Clerk to query with RCC approval process for hours paid.				

2025-110 **INVOICES PAID:** Approval of invoices paid

Invoice Date	Invoice Ref	Supplier	Description	Amount Paid	Date Paid
01/07/24	66	SRCHA	Hub hire meeting 27/06/24	£30.76	21/08/24
RESOLVED: Majority in favour, Cllr K Hawkes against Approve invoice paid.					
13/08/24	71	SRCHA	Hub hire meeting 25/07/24	£33.75	21/08/24
RESOLVED: Majority in favour, Cllr K Hawkes against Approve invoice paid.					
28/10/24	9156899	Rutland County Council	Qrt1 Payroll inc admin charge	£1047.11	30/10/24
ACTION: Clerk to query with RCC approval process for hours paid.					

- 2025-111 **BANK RECONCILIATION:** Approval of bank reconciliation from 1st April 2024 – 31st January 2025
RESOLVED: Majority in favour -Bank reconciliation approved as at 31st January 2025.
Chair and RFO signed and dated reconciliation.
- 2025-112 **ASSET REGISTER:** Approval of asset register as at 31st January 2025
DEFERRED: Item deferred to next meeting
ACTION: Cllr S Storrie and Cllr C Cassapi to check emergency equipment is as stated.
- 2025-113 **PLANNING:**
2024/1384/FUL Discussion on additional documents on the application of revisions (part retrospective) to the internal road layout to remove two-way access between the Ram Jam Petrol Filling Station and Ram Jam Services, including installation of existing retractable bollards and one-way flow plates.
RESOLVED: Unanimous in favour – Comment to Rutland County Council: Stretton Parish Council's objection stands, and we fully support all the objections raised by the community.
- 2025/0193/CAT T1** - Reduce height of Cotoneaster by 2.5m and remove stem overhanging neighbours garden 9 Walnut Close Stretton Rutland LE15 7QQ.
RESOLVED: Unanimous in favour – No comment
- 2025/0142/CAT T1** - Sycamore - Crown raise over garden to 6m. 1 Walnut Close Stretton Rutland LE15 7QQ.
RESOLVED: Unanimous in favour – No comment
- 2025-114 **MEETING CLOSED 8.11pm**

Corrinne Cassapi, Acting Clerk to the Council, 12th March 2025.

Chair signature..... Date.....

Minute reference.....