

**MINUTES OF FULL COUNCIL MEETING**  
held in Stretton Community Hub, Church Lane, Stretton  
on  
**21<sup>st</sup> September 2023, at 7:00 pm**

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**Public Forum:** Members of the public may ask questions or make short statements on items relating to the Agenda, below or request topics for future meetings.

A member of public requested to speak regarding agenda item 2023-47c. Please refer to agenda item for councils' response.

**Presentation:** **Caroline Bysouth-Rose - Adult Social Care Improvement Officer** Thistleton, Clipsham, Greetham and Stretton Engagement Project

The Parish Council welcomed Caroline Bysouth-Rose to the meeting. Caroline explained that she was working on behalf of Greetham Community Connectors. The aim of the project is to work with surrounding villages to provide tools to help build social connections in the hope to improve health and wellbeing for those who feel isolated.

Cllr C Cassapi and S Storrie expressed an interest in helping with the project and will liaise with Caroline for the next step.

2023-36      Record of **Members Present**

Cllr G Harker (Chair), S Armstrong-Brookes, J Cooch, S Storrie and C Cassapi

Also in attendance D Rolfe, Clerk to the Council, N Begy Ward Councillor, 8 Members of the Public and one guest speaker

2023-37      To receive **apologies** for Absence

Apologies of absence were received from Cllr T King. It was **RESOLVED** to accept these apologies unanimously.

2023-38      **Disclosure of Pecuniary Interests:** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of disclosable pecuniary interests'

Cllr S Storrie declared an interest as Treasurer of Stretton Community Hub

Cllr S Armstrong-Brookes declared an interest as Chair of Stretton Community Hub

Cllr G Harker declared an interest as a Member of Stretton Community Hub

Cllr C Cassapi declared an interest in agenda item 2023-47c and agreed to make no comment during the discussion.

2023-39      To approve and sign the Minutes of the Full Council Meeting of 23<sup>rd</sup> May 2023 and Extra-Ordinary Meeting of 28<sup>th</sup> June 2023

It was proposed that the minutes of 23<sup>rd</sup> May 2023, were a true and accurate record, which was agreed by a majority vote in favour. Cllr C Cassapi voted against. The Minutes were signed by the Chair – **RESOLVED**

It was proposed that the minutes of Extra Ordinary Meeting held on 28<sup>th</sup> June 2023, were a true and accurate record (to include amendments) which was agreed by a unanimous vote in favour. The Minutes were signed by the Chair – **RESOLVED**

2023-40      To receive any Matters Arising for information exchange *[NB Matters Arising may only appertain to, the immediately preceding Parish Council Meetings - i.e. 23<sup>rd</sup> May, 2023 and 28<sup>th</sup> June 2023]*

- Cllr G Harker gave an update on the Planning Application obtained by Anglian Water
- Cllr G Harker and Michael Houlden (Flood Warden for Stretton Parish) attended the Flood Warden Event on 16<sup>th</sup> September 2023 at Leicestershire County Council
- Cllr C Cassapi produced a document showing the location of lights and if they are included in the annual recharge cost from RCC. Clerk D Rolfe will request an updated version to include cost per lamppost and current location from the Highways Department at RCC.

2023-41      To receive and approve payments and note receipts up to 14<sup>th</sup> September as per the financial report attached.

Council agreed by a unanimous vote in favour that the financial report produced and bank reconciliation from the 1<sup>st</sup> April – 14<sup>th</sup> September 2023 be accepted as an accurate record. The chairman signed the reports. – **RESOLVED**

**Copies of documents relating to this item are available on the Website or from the Clerk at [strettonparishcouncilclerk@gmail.com](mailto:strettonparishcouncilclerk@gmail.com)**

- 2023-42      **Training**  
a. To discuss and resolve CILCA training course costs for Clerk Debbie Rolfe  
It was agreed by a unanimous vote in favour that the council would reimburse Clerk D Rolfe for CILCA training costs of £125.00 - **RESOLVED**  
b. To receive and adopt draft training policy as SPC Policy  
It was agreed by a unanimous vote in favour that the council would adopt the new SPC Training Policy - **RESOLVED**  
c. To receive and approve proposals for councillor training  
It was agreed that the following courses be booked for councillors:-  
Chairing Council & Public Meetings  
Planning Nuts and Bolts  
Chairmans Course
- 2023-43      **To receive, consider and review Regulatory Documents for 2023/24**  
a. Financial Risk Assessment  
b. Financial Regulations  
c. Standing Orders  
d. Complaints Procedure  
e. Data Breach  
f. Data Protection  
g. Disciplinary Procedures  
h. Equality and Diversity  
i. Grievance  
j. Health and Safety  
k. Rutland Codes and Protocols  
l. Vexatious and Bullying Behaviour Policy  
It was agreed by a unanimous vote in favour that the council would adopt the above Policy Documents with amendments as discussed - **RESOLVED**  
  
**m. Precept reserve policy**  
The Precept Reserve Policy requires further discussion and will be presented at meeting dated 5<sup>th</sup> December 2023
- 2023-44      **To receive Highways update on**  
a. Grass Cutting Contract  
It was agreed by a unanimous vote in favour to allow RCC to continue with the Grass Cutting Contract - **RESOLVED**  
b. Update from Highways Focus Group meeting dated 1<sup>st</sup> September 2023  
Cllr G Harker and C Cassapi gave an update on the Highways meeting dated 1<sup>st</sup> September 2023. Documentation was circulated amongst the councillors prior to the meeting.
- 2023-45      **To receive update on Councillor Surgery**  
Cllr G Harker gave an update on the success of the Councillor Surgery which was attended by approximately 30 residents.  
**ACTION** – Cllr G Harker will produce a working document of all comments received at the meeting which will be shared with the residents of Stretton and placed on the Website with regular updates.
- 2023-46      **To receive update from individual focus groups**  
a. Clerk to the Council D Rolfe reminded the council of the process when dealing with Planning Applications  
b. Cllr S Armstrong-Brookes updated the Councillors on the Precept process and the need to finalise by December for submission to RCC in January.  
c. Cllr J Cooch agreed to be a member of the Highways Focus Group.
- 2023-47      **To receive any matters arising for information exchange in respect of planning applications received and to note the decisions of RCC upon applications validated and determined.**  
a. Application No:-2023/0918/CAT  
PROPOSAL:- T1 - 1 no. Elder - fell. T2 - 1 no. Ash - fell. T3 - 1 no. Walnut - crown raise to 4m over neighbour's garden. T4 - 1 no. Sycamore - crown raise to 4m over neighbour's garden.  
ADDRESS:- Wytchley House Hawthorn Close Stretton Rutland LE15 7QG  
COMMENT DATE:- 27<sup>th</sup> September 2023

## NO OBJECTION

- b. Application No:-2023/0919/CAT  
PROPOSAL:- G1 - Lime - Crown raise to 3.5m.  
ADDRESS:- Jacobs Barn Rookery Lane Stretton Rutland LE15 7RA  
COMMENT DATE:- 27<sup>th</sup> September 2023

## NO OBJECTION

- c. Application No:-2023/0931/FUL  
PROPOSAL:- Detached ancillary annex accommodation  
ADDRESS:-Ashton House 1 Hawthorn Close Stretton Rutland LE15 7QG  
COMMENT DATE:-29<sup>TH</sup> September 2023

**OBJECT** - SPC notes the strong objections to this proposal from 2 neighbours. In particular, we wish to highlight the size of the proposed structure and its proximity to both adjacent boundaries. There is deep concern at loss of privacy with windows facing a neighbour's bedroom. Also, the loss of light and the belief that the development breaks a restricted covenant made when Hawthorn Farm was allowed to be developed. There is also the suggested proximity to a bank and an old water course which could impact the environment around the build. SPC's view is that the objections should be resolved to the neighbours satisfaction before planning permission is granted.

- e. Application No:-2023/0962/CAT  
PROPOSAL:- Reduce height of 1 No. Cherry tree (T1) to 5.5m and reduce lateral branches by 1.5m to balance shape and remove low branch.  
Reduce height of 1 No. Silver Birch tree (T2) to 5.5m and reduce lateral branches by 1.5m to balance shape.  
Reduce height of 1 No. Whitebeam tree (T3) to 6m and reduce lateral branches by 1m to balance shape.  
ADDRESS:- 9 Walnut Close Stretton Rutland LE15 7QQ  
COMMENT DATE:- 6<sup>TH</sup> October 2023

## NO OBJECTION

- d. Application No:- 2023/0822/OUT  
Outline Planning Application for the Officer's Mess in Edith Weston  
Stretton Parish Council has no comment to make

**2023-48**

### Miscellaneous agenda items

- a. To discuss the use and storage of the Parish Printer  
It was agreed that the Printer would be placed with Cllr C Cassapi  
It was agreed that Stretton Community Hub would pay for printing if required. A cost will be discussed and agreed between SPC and SRCHA.
- b. To discuss the collating of resident email addresses for communication  
**ACTION** - CCllr N Begy and Cllr C Cassapi will report back to the council on the process and legal requirements for the collating and using of email addresses for the purpose of improving communications within the Parish.

**2023-49**

### To receive and note future Agenda items from Councillors

There were none

**2023-50**

**Meeting closed at 8.42pm and next meeting date confirmed as 5<sup>th</sup> December 2023, 7pm**

Deborah Rolfe,  
Clerk to the Council  
6<sup>th</sup> October 2023